

***TOWN OF DUXBURY, MASSACHUSETTS
PERSONNEL BOARD MINUTES***

December 15th, 2012

Mural Room
7:30am

Present: Wayne Heward, Chairman
Anita Stiles
Karen Butcher
Elizabeth Hartford
Jeannie Horne, Ex Officio
Marianne Gonsalves, Ex Officio

Chairman Wayne Heward called the meeting to order at 7:40am.

November minutes reviewed and accepted.

Brief review/discussion of compensation and classification data. Jeannie distributed the study prior to meeting so board could review for today's meeting. Jeannie stated that she needs to present this data to FinCom at the end of January 2013.

Due to abbreviated meeting to follow at 8am (Town Manager Search Committee)
Following topics will be discussed at future meetings;

Review of comp/classification data
Confirm grade placement
Years of service/longevity discussion

Per changes to the Open Meeting Law effective 7/1/10, "A listing of topics that the chair reasonably anticipates will be discussed at the meeting" are to be listed on the agenda.

Meeting adjourned at 8:00am

Marianne Gonsalves – HR Administrative Assistant